

**BOARD OF SELECTMEN
TOWN OF TEWKSBURY**

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

MARK KRATMAN, CHAIRMAN
DAVID H. GAY, VICE CHAIRMAN
JAY KELLY, CLERK
ANNE MARIE STRONACH
TODD R. JOHNSON, ESQ.

(978)-640-4300
FAX (978) 640-4302

Notice of Meeting
Tuesday, June 6, 2017 at 7:00 p.m.
Meeting Place: Town Hall, 1009 Main Street, Tewksbury, MA
Mark Kratman, Chairman
Agenda

Scheduled Items

1. 7:00 Donation to Fire and Police from Mr. and Mrs. Asselin

Show Cause Hearing: Sale and/or Delivery of Alcoholic Beverages to a Person Under 21 Years of Age
2. 7:05 J.S. Krishna Corporation d/b/a Hobart's Country Store
3. 7:10 St. Michael Corporation d/b/a White Dove Pantry
4. 7:15 Mei's Family, Inc. d/b/a Chopstick Express Chinese Restaurant
5. 7:20 Route 38 Liquors, Inc. d/b/a Smitty's Liquors
6. 7:25 SHIV International, Inc. d/b/a Tewksbury Convenience Store
7. 7:30 Department Goals and Objectives
Town Clerk
Community Development
Police Department

Residents

New Business

8. Berna's Great Legs 5K for Woman Race Request
9. Board of Selectmen Designees and Representatives for Boards and Committees
10. Boards and Committee renewal appointments and vacancies
11. Affordable Housing - Local Action Units
12. Funland - Condition of Property

Town Manager

13. Senior Town Counsel Invoice: April 2017
14. New Water and Sewer Rate Structure
15. Outstanding Minutes May 16 (reg. session)
16. Board Member Reports

Adjourn

***Next Selectmen Meeting Date:
June 20, 2017***



OFFICE OF THE TOWN MANAGER
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

RICHARD A. MONTUORI
TOWN MANAGER

(978) 640-4300
FAX (978) 640-4302

May 19, 2017

Mr. Sanjay Patel
a/k/a Sanjei Patel, Manager
J.S. Krishna Corporation
d/b/a Hobart's Country Store
2514 Main Street
Tewksbury, MA 01876

**Re: Show Cause Hearing
Sale and/or Delivery of Alcoholic Beverages to a
Person Under 21 Years of Age**

Dear Mr. Patel:

You are notified that the Town of Tewksbury Board of Selectmen, acting in its capacity as the Licensing Authority, will conduct a hearing under the provisions of Chapter 138, Section 64, of the Massachusetts General Laws, as amended, to show cause why the license of J.S. Krishna Corporation (Licensee) should not be modified, suspended, or revoked for the following reasons:

On March 7, 2017, at approximately 9:32 p.m., the Licensee violated Massachusetts General Laws Chapter 138, Section 34, by the sale and/or delivery of alcoholic beverages to a person who was under the age of twenty-one (21) at the premises located at 2514 Main Street Tewksbury, Massachusetts, by your employee, Paresh B. Patel.

Massachusetts General Laws Chapter 138, Section 34 reads in part:

... Whoever makes a sale or delivery of any alcoholic beverage or alcohol to any person under 21 years of age ... shall be punished by a fine of not more than \$2,000 or by imprisonment for not more than one year or both. ...

Massachusetts General Laws Chapter 138, Section 64 reads in part:

The licensing authorities after notice to the licensee and reasonable opportunity for him to be heard ... may modify, suspend, revoke or cancel the license upon satisfactory proof that [licensee] has violated or permitted a violation of ... any law of the commonwealth. ...

The hearing on the above violation is scheduled for Tuesday, June 6, 2017, at 7:05 p.m., in the Meeting Room, Town Hall, 1009 Main Street, Tewksbury, Massachusetts.

You may attend this hearing, offer evidence, and be represented by legal counsel at your own expense. This hearing may result in disciplinary action against your license which could include a modification, suspension, or revocation.

If additional information is necessary, please call the undersigned at 978-640-4300.

Sincerely yours,

BOARD OF SELECTMEN

By:



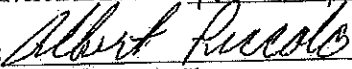
Richard A. Montuori
Town Manager

cc: Alcoholic Beverages Control Commission
Timothy Sheehan, Chief of Police, Tewksbury Police Department
Charles J. Zaroulis, Esq., Tewksbury Sr. Town Counsel

Delivered in hand to:

HARRY PATEL

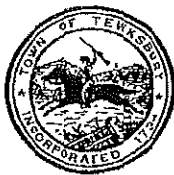
By:



Police Officer's Signature

Date: MAY 20, 2017

CERTIFIED MAIL RETURN RECEIPT REQUESTED NO.: 7009 1410 0000 5894 8828
AND REGULAR MAIL



OFFICE OF THE TOWN MANAGER
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

RICHARD A. MONTUORI
TOWN MANAGER

(978) 640-4300
FAX (978) 640-4302

May 19, 2017

Mr. Magdi Faltaous, Manager
St. Michael Corporation
d/b/a White Dove Pantry
910 Andover Street
Tewksbury, MA 01876

Re: Show Cause Hearing
Sale and/or Delivery of Alcoholic Beverages to a
Person Under 21 Years of Age

Dear Mr. Faltaous:

You are notified that the Town of Tewksbury Board of Selectmen, acting in its capacity as the Licensing Authority, will conduct a hearing under the provisions of Chapter 138, Section 64, of the Massachusetts General Laws, as amended, to show cause why the license of St. Michael Corporation (Licensee) should not be modified, suspended, or revoked for the following reasons:

On March 7, 2017, at approximately 10:00 p.m., the Licensee violated Massachusetts General Laws Chapter 138, Section 34, by the sale and/or delivery of alcoholic beverages to a person who was under the age of twenty-one (21) at the premises located at 910 Andover Street, Tewksbury, Massachusetts, by your employee, Mark Morkous Kamel.

Massachusetts General Laws Chapter 138, Section 34, reads in part:

... Whoever makes a sale or delivery of any alcoholic beverage or alcohol to any person under 21 years of age ... shall be punished by a fine of not more than \$2,000 or by imprisonment for not more than one year or both. ...

Massachusetts General Laws Chapter 138, Section 64 reads in part:

The licensing authorities after notice to the licensee and reasonable opportunity for him to be heard ... may modify, suspend, revoke or cancel 'the license upon satisfactory proof that [licensee] has violated or permitted a violation of ... any law of the commonwealth. ...


The hearing on the above violation is scheduled for Tuesday, June 6, 2017, at 7:10 p.m., in the Meeting Room, Town Hall, 1009 Main Street, Tewksbury, Massachusetts.

You may attend this hearing, offer evidence, and be represented by legal counsel at your own expense. This hearing may result in disciplinary action against your license which could include a modification, suspension, or revocation.

If additional information is necessary, please call the undersigned at 978-640-4300.

Sincerely yours,

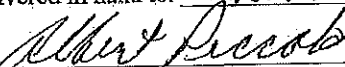
BOARD OF SELECTMEN

By: 
Richard A. Montuori
Town Manager

cc: Alcoholic Beverages Control Commission
Timothy Sheehan, Chief of Police, Tewksbury Police Department
Charles J. Zaroulis, Esq., Tewksbury Sr. Town Counsel

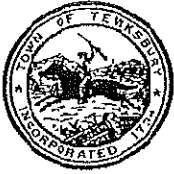
Mr. Magdi Faltalous, Manager
St. Michael Corporation
319 Merrimack Street
Methuen, MA 01844

Delivered in hand to: MAGDI FALTAOOS

By: 
Police Officer's Signature

Date: MAY 19, 2017

CERTIFIED MAIL RETURN RECEIPT REQUESTED NO.: 7009 1410 0000 5894 8835
AND REGULAR MAIL



OFFICE OF THE TOWN MANAGER
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

RICHARD A. MONTUORI
TOWN MANAGER

(978) 640-4300
FAX (978) 640-4302

May 19, 2017

Mr. Rue Mei Liu, Manager
a/k/a Rui Mei Liu
Mei's Family, Inc.
d/b/a Chopstick Express Chinese Restaurant
910 Andover Street
Tewksbury, MA 01876

**Re: Show Cause Hearing
Sale and/or Delivery of Alcoholic Beverages to a
Person Under 21 Years of Age**

Dear Mr. Liu:

You are notified that the Town of Tewksbury Board of Selectmen, acting in its capacity as the Licensing Authority, will conduct a hearing under the provisions of Chapter 138, Section 64, of the Massachusetts General Laws, as amended, to show cause why the license of Mei's Family, Inc., (Licensee) should not be modified, suspended, or revoked for the following reasons:

On April 28, 2017, at approximately 9:25 p.m., the Licensee violated Massachusetts General Laws Chapter 138, Section 34, by the sale and/or delivery of alcoholic beverages to one and up to four persons who were under the age of twenty-one (21) at the premises located at 910 Andover Street, Tewksbury, Massachusetts, by your employee, Wo Hui Mei.

Massachusetts General Laws Chapter 138, Section 34 reads in part:

... Whoever makes a sale or delivery of any alcoholic beverage or alcohol to any person under 21 years of age ... shall be punished by a fine of not more than \$2,000 or by imprisonment for not more than one year or both. ...

Massachusetts General Laws Chapter 138, Section 64, reads in part:

The licensing authorities after notice to the licensee and reasonable opportunity for him to be heard by them, may modify, suspend, revoke or cancel his license upon satisfactory proof that he has violated or permitted a violation of any ... law of the commonwealth. ...

The hearing on the above violation is scheduled for Tuesday, June 6, 2017, at 7:15 p.m., in the Meeting Room, Town Hall, 1009 Main Street, Tewksbury, Massachusetts.


You may attend this hearing, offer evidence, and be represented by legal counsel at your own expense. This hearing may result in disciplinary action against your license which could include a modification, suspension, or revocation.

If additional information is necessary, please call the undersigned at 978-640-4300.

Sincerely yours,

BOARD OF SELECTMEN

By:


Richard A. Montuori
Town Manager

cc: Alcoholic Beverages Control Commission
Timothy Sheehan, Chief of Police, Tewksbury Police Department
Charles J. Zaroulis, Esq., Tewksbury Sr. Town Counsel

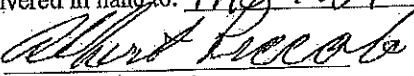
Mr. Wo Hui Mei, President
Mei's Family, Inc.
26 Mission Park Drive
No. 1
Boston, MA 02115

Parents or Guardian of Nicholas L. Cassidy
Parents or Guardian of Ryan P. Collins
Parents or Guardian of Brian P. Conant
Parents or Guardian of Brenden P. Deady

Delivered in hand to:

MR HUI MEI

By:


Police Officer's Signature

Date:

MAY 18, 2017

CERTIFIED MAIL RETURN RECEIPT REQUESTED NO.: 7009 1410 0000 5894 8842
AND REGULAR MAIL



OFFICE OF THE TOWN MANAGER

TOWN OF TEWKSBURY

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

RICHARD A. MONTUORI
TOWN MANAGER

(978) 640-4300
FAX (978) 640-4302

May 19, 2017

Mr. J. Scott Smith, Manager
Route 38 Liquors, Inc.
d/b/a Smitty's Liquors
1091 Main Street
Tewksbury, MA 01876

**Re: Show Cause Hearing
Sale and/or Delivery of Alcoholic Beverages to a
Person Under 21 Years of Age**

Dear Mr. Smith:

You are notified that the Town of Tewksbury Board of Selectmen, acting in its capacity as the Licensing Authority, will conduct a hearing under the provisions of Chapter 138, Section 64, of the Massachusetts General Laws, as amended, to show cause why the license of Route 38 Liquors, Inc., (Licensee) should not be modified, suspended, or revoked for the following reasons:

On March 7, 2017, at approximately 8:42 p.m., the Licensee violated Massachusetts General Laws Chapter 138, Section 34, by the sale and/or delivery of alcoholic beverages to a person who was under the age of twenty-one (21), at the premises located at 1091 Main Street, Tewksbury, Massachusetts, by your employee Michael P. Ledoux.

Massachusetts General Laws Chapter 138, Section 34 reads in part:

... Whoever makes a sale or delivery of any alcoholic beverage or alcohol to any person under 21 years of age ... shall be punished by a fine of not more than \$2,000 or by imprisonment for not more than one year or both. ...

Massachusetts General Laws Chapter 138, Section 64 reads in part:

The licensing authorities after notice to the licensee and reasonable opportunity for him to be heard ... may modify, suspend, revoke or cancel the license upon satisfactory proof that [licensee] has violated or permitted a violation of ... any law of the commonwealth. ...

The hearing on the above violation is scheduled for Tuesday, June 6, 2017, at 7:20 p.m., in the Meeting Room, Town Hall, 1009 Main Street, Tewksbury, Massachusetts.


You may attend this hearing, offer evidence, and be represented by legal counsel at your own expense. This hearing may result in disciplinary action against your license which could include a modification, suspension, or revocation.

If additional information is necessary, please call the undersigned at 978-640-4300.

Sincerely yours,

BOARD OF SELECTMEN

By:


Richard A. Montuori
Town Manager

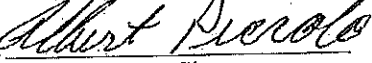
cc: Alcoholic Beverages Control Commission
Timothy Sheehan, Chief of Police, Tewksbury Police Department
Charles J. Zaroulis, Esq., Tewksbury Sr. Town Counsel

Mr. Duane Smith, President
Route 38 Liquors, Inc.
1093 Main Street
Tewksbury, MA 01876

Delivered in hand to:

BETTY MAIN

By:



Police Officer's Signature

Date: MAY 19, 2017

CERTIFIED MAIL RETURN RECEIPT REQUESTED NO.: 7009 1410 0000 5894 8873
AND REGULAR MAIL



OFFICE OF THE TOWN MANAGER
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

RICHARD A. MONTUORI
TOWN MANAGER

(978) 640-4300
FAX (978) 640-4302

May 19, 2017

Mr. Suresh Patel, Manager
SHIV International, Inc.
d/b/a Tewksbury Convenience Store
156 Shawsheen Street
Tewksbury, MA 01876

**Re: Show Cause Hearing
Sale and/or Delivery of Alcoholic Beverages to a
Person Under 21 Years of Age**

Dear Mr. Patel:

You are notified that the Town of Tewksbury Board of Selectmen, acting in its capacity as the Licensing Authority, will conduct a hearing under the provisions of Chapter 138, Section 64, of the Massachusetts General Laws, as amended, to show cause why the license of SHIV International, Inc., (Licensee) should not be modified, suspended, or revoked for the following reasons:

On March 7, 2017, at approximately 9:14 p.m., the Licensee violated Massachusetts General Laws Chapter 138, Section 34, by the sale and/or delivery of alcoholic beverages to a person who was under the age of twenty-one (21) at the premises located at 160 Shawsheen Street, Tewksbury, Massachusetts, by your employee, Venkatesh Rodroju.

Massachusetts General Laws Chapter 138, Section 34 reads in part:

... Whoever makes a sale or delivery of any alcoholic beverage or alcohol to any person under 21 years of age ... shall be punished by a fine of not more than \$2,000 or by imprisonment for not more than one year or both. ...

Massachusetts General Laws Chapter 138, Section 64 reads in part:

The licensing authorities after notice to the licensee and reasonable opportunity for him to be heard ... may modify, suspend, revoke or cancel the license upon satisfactory proof that [licensee] has violated or permitted a violation of ... any law of the commonwealth. ...


The hearing on the above violation is scheduled for Tuesday, June 6, 2017, at 7:25 p.m., in the Meeting Room, Town Hall, 1009 Main Street, Tewksbury, Massachusetts.

You may attend this hearing, offer evidence, and be represented by legal counsel at your own expense. This hearing may result in disciplinary action against your license which could include a modification, suspension, or revocation.

If additional information is necessary, please call the undersigned at 978-640-4300.

Sincerely yours,

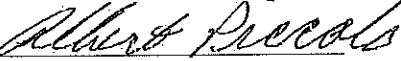
BOARD OF SELECTMEN

By: 
Richard A. Montuori
Town Manager

cc: Alcoholic Beverages Control Commission
Timothy Sheehan, Chief of Police, Tewksbury Police Department
Charles J. Zaroulis, Esq., Tewksbury Sr. Town Counsel

Mr. Jayesh D. Patel, President
SHIV International, Inc.
195 Watch Hill Drive
Greenwich, RI 02818

Delivered in hand to: SURESH PATEL

By: 
Police Officer's Signature

Date: MAY 19, 2017

CERTIFIED MAIL RETURN RECEIPT REQUESTED NO.: 7009 1410 0000 5894 8859
AND REGULAR MAIL

Friday, May 19, 2017

Hello to the Tewksbury Board of Selectmen,

My name is Erika Campbell, and I am the race director for Berna's Great Legs 5k for Women. I am writing to you all today with the hopes of obtaining a permit for this long standing race, whose course passes through the town of Tewksbury at the intersection of Clark and Country Club. This race had been put on for over 30 years, and it is my hopes that with your help we will be able to put in on for many more.

Berna's Great Legs 5K for Women is a fundraising event whose proceeded are donated to the House of Hope organization in Lowell. This organization has helped, and continues to help, many struggling and homeless families in our community by providing them food and shelter as well as job training. This is my first year as race director and I could not be more thrilled to put on an even that supports such a wonderful and needed service.

Enclosed are a copy of the course map for the race, our safety plan, and general race information such as the location, date and time of the race. Helping me run this even is Glenn Stewart, our course director who can be reached at race_team_mgr@glrr.net, with any questions I am unable to answer. Thank you for your time and I look forward to hearing from you soon.

Sincerely,



Erika Campbell
Greater Lowell Road Runners
Race Director for Berna's Great Legs 5K for Women



Date Thursday July 13th, 2017

Location Lowell

Start Time 7PM

Facility Reilly School, 115 Douglas Rd. Lowell

Organizers Greater Lowell Road Runners

Race Managers Erika Campbell (Race Director)
Glenn Stewart (Course Director)

Police Requested: Two officers, plus a Supervisor from Lowell PD
One officer from Tewksbury PD

In years past the race has been able to use the Sheriff's Dept. volunteers. This option is no longer available. To replace their presence the race is requesting two officers and a supervisor from the Lowell PD and an officer from the Tewksbury PD.

95% of the race is in the Lowell Belvidere section, with two intersections in Tewksbury (on Clark Road). See map at the end.

Most of the race is run on the side streets in Lowell, with the exception of Andover St, where runners never cross the road and run with traffic; and Clark Rd where they do cross the road.

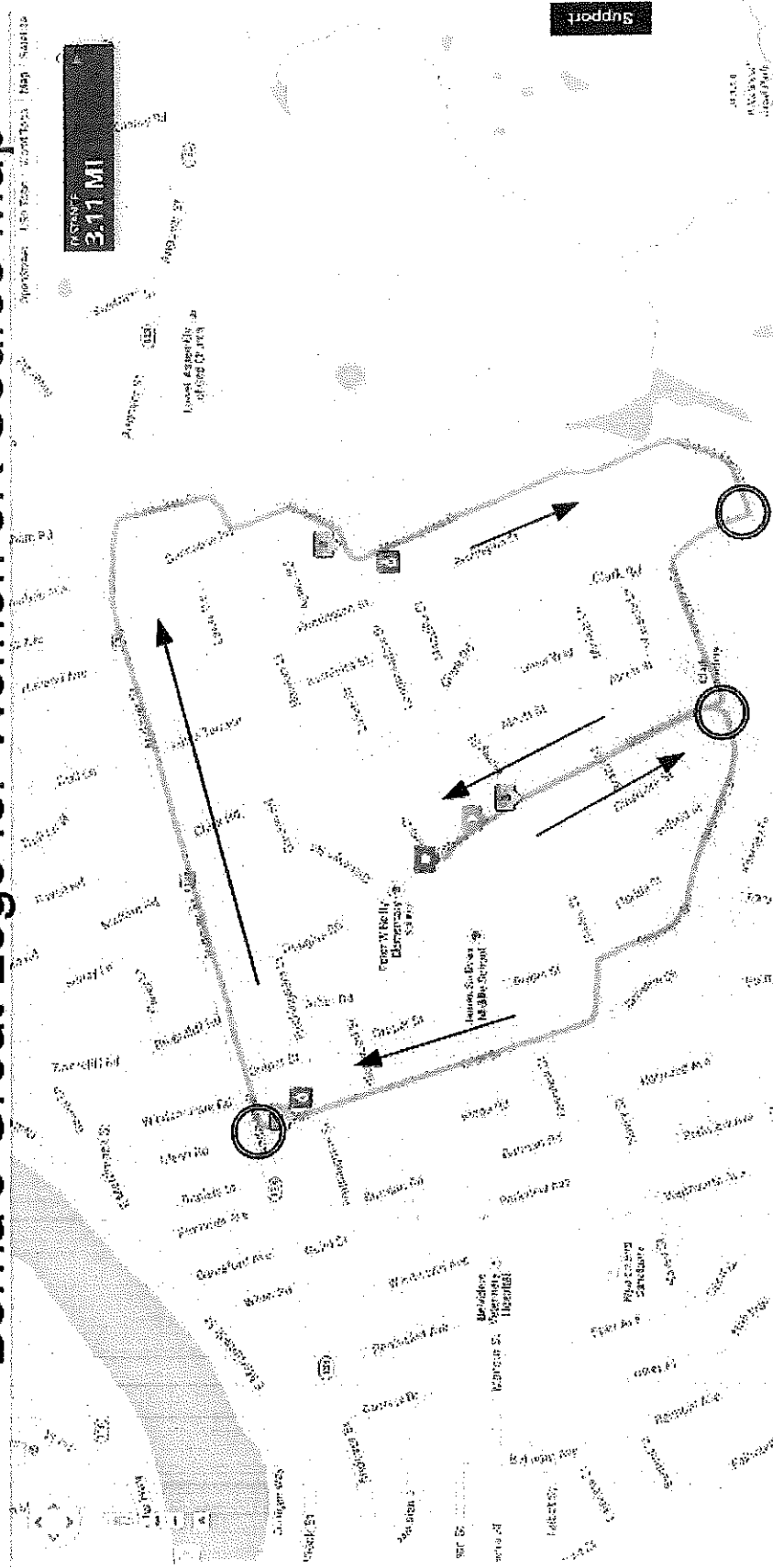
Lowell officers are requested for the three way intersection of Douglas, Windward and Glenmere, and for the intersection of Luce and Andover St. In Lowell these intersections are the ones with the most interaction of runners and vehicles.

A Tewksbury officer is requested for the intersection of Clark and Country Club. Here the runners turn right and cross over Clark to turn left on Windward. We provide experienced volunteers at Country Club and Windward to assist in the cross over.

The officer at Luce and Andover should be done by 7:30(PM) and can assist elsewhere (if needed). The officer at Douglas and Windward will see runners during the first 10 minutes and then again at about 7:15 until near the end of the race at 8:15 (see timing appendix). The officer at Clark will see runners from about 7:15 until about 8:05.

The Lowell Supervisor will be in overall control of the police resources and will coordinate with the course director for any changes needed.

Berna's Great Legs for Women 5K Course Map



Race is run clockwise

- Race start is just south of the school on Douglas Rd.
- Race goes south and turns right onto Glenmere St.
- Left on Hovey – Right onto Luce.
- Right onto Andover St
- Right onto Havilah St
- Left Lousie St – Left onto Morningside Dr
- Right onto Clark Rd – Left onto Windward St
- Right onto Douglas and finish at the school

Police Support Details

Shown on the map are the major intersections where police support is most helpful

- 1) Intersection of Luce & Andover (Rt 133) – where the runners turn right on to Rt 133
- 2) Intersection of Country Club & Clark – where the runners cross Clark to reach Windward
- 3) Intersection of Windward and Douglas – where the runners cross Douglas to return to the finish

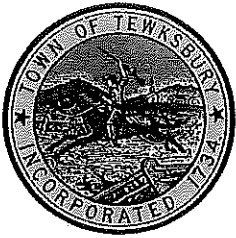
Berna's Timing and Volunteers

Race Start 7:00 PM
 Runners Fastest
 Pace 05:45 Slowest 25:00

Priority	Location	Mile	Fastest	Slowest	Name(s)	Notes
	Start	0.0	7:00 PM	7:00 PM		Cover start and finish
3	Douglas & Hovey	0.1	7:00 PM	7:02 PM		
1	Douglas, Windward & Glenmere	0.3	7:01 PM	7:06 PM		Officer in charge, direct runners onto Glenmere
1	Glenmere & Hovey	0.6	7:03 PM	7:15 PM		Direct runners left onto Hovey, then right onto Luce
1	Hovey & Luce	0.7	7:04 PM	7:17 PM		Direct runners turn right
1	Luce & Andover	1.1	7:06 PM	7:27 PM		Officer in charge, direct runners right onto Andover
3	Andover & Draper	1.1	7:06 PM	7:27 PM		
3	Andover & Arbor	1.2	7:06 PM	7:30 PM		
2	Andover & Douglas	1.3	7:07 PM	7:31 PM		
3	Andover & Garden	1.3	7:07 PM	7:32 PM		
1	Andover & Clark	1.4	7:08 PM	7:35 PM		Watch for crossing traffic
3	Andover & Adam Terrace	1.5	7:08 PM	7:37 PM		
3	Andover & Remington	1.6	7:09 PM	7:40 PM		
3	Andover & Dancause	1.7	7:09 PM	7:42 PM		
1	Andover & Havilah	1.7	7:09 PM	7:42 PM		Direct runners right onto Havilah
2	Havilah & Louise	1.9	7:10 PM	7:47 PM		Direct runners left onto Louise
2	Louise & Morningside	2.1	7:12 PM	7:52 PM		Direct runners left onto Morningside
1	Country Club & Clark (Tewksbury)	2.6	7:14 PM	8:05 PM		Officer in charge, direct runners right onto Clark and cross over for Windward
1	Clark & Windward	2.7	7:15 PM	8:07 PM		Direct runners left onto Windward
1	Windward & Douglas	2.8	7:16 PM	8:10 PM		Direct runners right onto Douglas - where the run opposite traffic to the finish
	Finish	3.1	7:17 PM	8:17 PM		

Race Clock Finish 3.11 0:17:53 1:17:45

Priority 1 Volunteers Needed 9 Double these up where possible
 Priority 2 Volunteers Needed 3
 Priority 3 Volunteers Needed 7



TOWN OF TEWKSBURY
Police Headquarters
918 Main Street
TEWKSBURY, MASSACHUSETTS 01876



Officer Jennie Welch
Safety Officer

(978) 851-7373 X175

May 30, 2017

RE: Berna's Great Legs 5K for Women

I received your request for the Berna's Great Legs 5K for Women road race on Thursday, July 13th at 7PM. According to your letter, this race is in the 37th year. A very small portion of your route crosses into Tewksbury in the area of Clarke Road and Country Club Drive before going back into Lowell. I am under the impression that you have already received permission from the City of Lowell for the race and you would like to give the Town of Tewksbury the courtesy of making us aware of this race now that you have realized a portion is in Tewksbury.

The Police Department will give our approval for use of the roadway providing you adhere to the guidelines that were established by the City of Lowell for this year's event and previous years. I would appreciate a copy of anything you have from Lowell that reviews guidelines the event coordinator must follow. In reviewing your letter, I can see that the City of Lowell is requiring a detail officer from Tewksbury at Clarke Road & Country Club. Please contact the Detail Office at 978-851-7373, EXT 244 to ensure that you have an officer for your event.

Typically, the police department sets forth the following conditions listed below to maintain the safety of those participating in the race:

- 1) The race will not start inside the roadway unless you have uniformed police officers stopping traffic. If this is not available, please make sure that the race starts further back into the parking lot/private driveway to avoid a large crowd of runners coming out onto roadway at the same time.
- 2) The event coordinator will need to obtain cones to place on the left hand side of the street in areas that may be dangerous to runners. These cones should be approximately 3 feet from the shoulder of the road. Additional cones need to be placed near the water tables to protect them from oncoming traffic.
- 3) The event coordinator will make an announcement to all runners and walkers before the race that reminds them that they should stay within the cones and out of the roadway. Please remind runners that the roads are open.
- 4) The event coordinator will have someone at every left hand turn reminding participants to stay out of the roadways. If volunteers could giving a friendly reminder to those participating to stay out of the roadway will be great.

5) The event coordinator will stagger the walkers after the runners.

6) Please notify me if you register more then 200 runners so that we can see if additional precautions need to be added for that day to ensure the safety of all participants.

I want to confirm that you, Erika Campbell [REDACTED], are the person in charge on race day just in case there is a question or problem. If his is incorrect, please let me know so that I can correct this.

I appreciate you working with the Police Department to make your event is as safe as it is successful. I will let the Chief know the arraignment that we have agreed upon so that he can follow up with the Board of Selectman.

Boards and Committee Vacancies and Applications Recieved

Board / Committee	Number of Openings	Applications Received
BICYCLE & PEDESTRIAN ADVISORY COMMITTEE	2	Dennis Gray
		Daniel Ronan
		Chris Mullins
		Kimberly Boroyan

CABLE TELEVISION ADVISORY COMMITTEE	2	Hanson Bechat
ECONOMIC DEVELOPMENT COMMITTEE	4	Liam Tibbetts
		Maria H. Zaroulis

FINANCE COMMITTEE	1	Bruce Panilatis
		Donna Higgins

LOCAL HOUSING PARTNERSHIP	2	Nancy Reed
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MASSACHUSETTS CULTURAL COUNCIL	13	Lynne Litton
		Maria H. Zaroulis

PUBLIC EVENTS & CELEBRATIONS COMMITTEE	4	Dennis Gray
		Lynne Litton
		Tina Schindler
		Maria H. Zaroulis

RECYCLING COMMITTEE	2	
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TEWKSBURY BEAUTIFICATION COMMITTEE	4	Lynne Litton
		Daniel Ronan
		Kimberly Boroyan
		Maria H. Zaroulis

TOWN CENTER MASTER PLAN COMMITTEE	4	Bruce Panilaitis
		Daniel Ronan

VISION COMMITTEE	1	
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ZONING BOARD OF APPEALS	2	Hanson Bechat
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ZONING BYLAW COMMITTEE	1	Erin Wortman
		Karin Theodoros

2017 Board and Committees Terms to Expire June 30, 2017

Board / Committee	Term Label	Current Member	Expiration Date	YES	NO
BOARD OF REGISTRARS	SEAT 4	Frank Teague	June 30, 2017	X	
CABLE TELEVISION ADVISORY COMMITTEE	SEAT 1	Jayne Wellman Miller	June 30, 2017	X	
CABLE TELEVISION ADVISORY COMMITTEE	SEAT 4	Donna M Higgins	June 30, 2017	X	
CABLE TELEVISION ADVISORY COMMITTEE	SEAT 3	Erin Knyff	June 30, 2017	X	
CONSERVATION COMMISSION	SEAT 2	Stephen Deackoff	June 30, 2017	X	
COMPUTER STUDY COMMITTEE	SEAT 2	Paul J Salvato		X	
ECONOMIC DEVELOPMENT COMMITTEE	SEAT 9	Timothy H. Barnes	June 30, 2017	X	
ECONOMIC DEVELOPMENT COMMITTEE	ASSOCIATE MEMBER	Diane M LeBoeuf	June 30, 2017	X	
ECONOMIC DEVELOPMENT COMMITTEE	SEAT 2	Patricia A. Lelos	June 30, 2017	X	
ECONOMIC DEVELOPMENT COMMITTEE	SEAT 4	Tom Branchaud	June 30, 2017	X	
ECONOMIC DEVELOPMENT COMMITTEE	SEAT 1	Patrick J Lawlor	June 30, 2017		X
ECONOMIC DEVELOPMENT COMMITTEE	SEAT 3	Hanson Bechat	June 30, 2017	X	
FINANCE COMMITTEE	SEAT 1	David Aznavoorian	June 30, 2017	X	
FINANCE COMMITTEE	SEAT 7	Robert A. Kocsmiersky	June 30, 2017	X	
GREEN COMMITTEE	SEAT 8	Loretta Ryan	June 30, 2017	X	
GREEN COMMITTEE	TOWN RESIDENT SEAT	Thomas L. Cooke	June 30, 2017	X	
HISTORIC COMMISSION	SEAT 4 no phone listed	Michael J. Hurton	June 30, 2017		
HISTORIC COMMISSION	SEAT 6 - would like the 1 year seat	M. Eileen McDonough	June 30, 2017	X	
LOCAL HOUSING PARTNERSHIP	SEAT 2	Laura Caplan	June 30, 2017	X	
MASSACHUSETTS CULTURAL COUNCIL	SEAT 20	Jacqueline Stone	June 30, 2017	X	
MASSACHUSETTS CULTURAL COUNCIL	SEAT 19	Christian Panasuk	June 30, 2017		X
MASSACHUSETTS CULTURAL COUNCIL	SEAT 2	Judith Dziadosz	June 30, 2017	X	
OPEN SPACE & RECREATION PLAN COMMITTEE	SEAT 1	Adam A Aylward	June 30, 2017		

2017 Board and Committees Terms to Expire June 30, 2017

OPEN SPACE & RECREATION PLAN COMMITTEE	SEAT 4		Paige F Impink	June 30, 2017	X	
OPEN SPACE & RECREATION PLAN COMMITTEE	SEAT 3		Jayne Wellman Miller	June 30, 2017	X	
OPEN SPACE & RECREATION PLAN COMMITTEE	SEAT 2		Bruce F Shick	June 30, 2017	x	
OPEN SPACE & RECREATION PLAN COMMITTEE	SEAT 5		Karin Theodoros	June 30, 2017		
PUBLIC EVENTS & CELEBRATIONS COMMITTEE	SEAT 1		Cheryl A. Gay	June 30, 2017	X	
PUBLIC EVENTS & CELEBRATIONS COMMITTEE	SEAT 3		Elaine G. Krauss	June 30, 2017	X	
PUBLIC EVENTS & CELEBRATIONS COMMITTEE	SEAT 10		Julie Bonavita	June 30, 2017		
PUBLIC EVENTS & CELEBRATIONS COMMITTEE	SEAT 6		Maira J Gray	June 30, 2017	X	
PUBLIC EVENTS & CELEBRATIONS COMMITTEE	SEAT 2		Joseph A Cobuccio	June 30, 2017	X	
RECYCLING COMMITTEE	SEAT 5		Loretta Ryan	June 30, 2017	X	
RECYCLING COMMITTEE	SEAT 3		Jae Gray	June 30, 2017		
RECYCLING COMMITTEE	SEAT 1		Sandra Barbeau	June 30, 2017	X	
RECYCLING COMMITTEE	SEAT 6		Toby L Sedgwick	June 30, 2017	X	
RECYCLING COMMITTEE	SEAT 4		Patricia Coy	June 30, 2017	X	
TEWKSBURY BEAUTIFICATION COMMITTEE	SEAT 5		Jacqueline Stone	June 30, 2017	X	
TEWKSBURY BEAUTIFICATION COMMITTEE	SEAT 3		Paige F Impink	June 30, 2017	X	
TEWKSBURY BEAUTIFICATION COMMITTEE	SEAT 9		Francesca Frazier	June 30, 2017	X	
TEWKSBURY BEAUTIFICATION COMMITTEE	SEAT 8		Karen E Cintolo	June 30, 2017	X	

2017 Board and Committees Terms to Expire June 30, 2017


TEWKSBURY BEAUTIFICATION COMMITTEE	SEAT 2	Audrey J Kelly	June 30, 2017		X
TOWN CENTER MASTER PLAN COMMITTEE	SEAT 1	Brian K. Charron	June 30, 2017	X	
TOWN CENTER MASTER PLAN COMMITTEE	SEAT 4	Jacqueline Stone	June 30, 2017	X	
TOWN CENTER MASTER PLAN COMMITTEE	SEAT 3	Robert J. Bodoni	June 30, 2017		X
VISION COMMITTEE	SEAT 1	Scott Garland	June 30, 2017	x	
VISION COMMITTEE	SEAT 2	George H Ferdinand	June 30, 2017	X	
VISION COMMITTEE	SEAT 3	Karla A Branchaud	June 30, 2017		
ECONOMIC DEVELOPMENT COMMITTEE	SEAT 1	Patrick J Lawlor	June 30, 2017	X	
VISION COMMITTEE	SEAT 4	Tania Sullivan	June 30, 2017	X	
VISION COMMITTEE	SEAT 5	James D Wentworth	June 30, 2017	X	
VISION COMMITTEE	SEAT 6	Stephanie M Frick	June 30, 2017		
ZONING BOARD OF APPEALS	SEAT 1	Gerald Kutcher	June 30, 2017	X	
ZONING BOARD OF APPEALS	SEAT 5 ASSOCIATE MEMBER	Dianne P Bartalamia	June 30, 2017		
ZONING BYLAW COMMITTEE	SEAT 3	Richard E Cuoco	June 30, 2017	X	
ZONING BYLAW COMMITTEE	SEAT 2	Edward Johnson	June 30, 2017	X	



OFFICE OF THE TOWN MANAGER
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

STEVEN J. SADWICK, AICP
ASSISTANT TOWN MANAGER

(978) 640-4300
FAX (978) 640-4302

To: Richard Montuori, Town Manager
From: Steve Sadwick  Assistant Town Manager
Date: May 23, 2017
Re: Local Action Units

I am processing three applications with applicants that are providing affordable housing in Tewksbury. These three applications may yield up to 4 units that will count on the State's Subsidized Housing Inventory. This inventory has the Town's current affordable percentage at 9.6%.

The first project is for 940 Main Street, Fahey Place. This project received a special permit from the Planning Board to convert 2 non-living spaces into residential units. The owner agreed to rent these units as affordable units in compliance with State regulations governing the Subsidized Housing Inventory. The Tewksbury Housing Authority is assisting the applicant. **The Board of Selectmen need to approve the application and the Chair or Town Manager should be designated to sign the Regulatory Agreement.**

The next 2 projects are relative to 1057 South Street. There is an application for the unit being renovated by Tewksbury Habitat Build and an application for Habitat for Humanity of Greater Lowell (HHGL) new construction unit. HHGL has completed the necessary paperwork for a number of their projects and they are assisting Tewksbury Habitat Build. There will be an additional unit built at this location at a later time. **The Board of Selectmen need to approve both applications and the Chair or Town Manager should be designated to sign the Regulatory Agreement.**

Please let me know if you need any additional information.



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TOWN OF TEWKSBURY

TOWN HALL

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STEVEN J. SADWICK, AICP
ASSISTANT TOWN MANAGER

(978) 640-4300
FAX (978) 640-4302

To: Richard Montuori, Town Manager

From: Steve Sadwick, Assistant Town Manager

Date: June 2, 2017

Re: 1879 Main Street (former Funland Site)

I had a conversation with the owner, Sal Cuoto, today regarding the condition of the 1879 Main Street. He stated that his maintenance workers were at the site yesterday and today securing the buildings on the site as well as the fencing. He stated that he has had conversations with the Police Department regarding increased surveillance of the site. He will be looking at the site to figure out what brush could be removed to increase visibility on the site.

We discussed redevelopment opportunities for the site. He has had a few offers but has not been able to close on a deal. He is hiring a new national broker to assist in marketing the site. We discussed the challenges of the site including the floodplain which has a significant impact on the site as well as the adjacent private right of way. He has had conversations with the owners of the private right of way and they would consider allowing access if he assists in the repaving of the way.

I will be forwarding him information regarding zoning changes that have occurred since the property was last permitted back around 2005. He will remain in touch regarding development potential in the future.